

Mr Student Guarantor
Your Address

19th February 2011

Dear Mr Student Guarantor,

I understand from "**Student**" that you are willing to stand as guarantor if **he or she** is granted a tenancy at "**chosen address**". I therefore, enclose a letter of guarantee for you to sign in the presence of a witness.

You should be aware however, that by signing the letter of guarantee you could incur a substantial liability should "**Student**" default under any of the terms of the lease, and you might think it appropriate to seek the advice of a solicitor before signing it.

This document is a mandatory requirement and collected on behalf of the landlord for the sole use by the landlord only for the purposes of letting. No information contained therein will be divulged to any third party, unless the tenant defaults.

Please return the signed letter of guarantee to me at the below address, together with photocopies of two forms of identification of which one should include a photograph (ie passport or driving licence) and the other a utility bill.

If you have access to a scanner, please scan the relevant documents and email them across to me at hannah@space.uk.net

The group are due to sign the contract on "**agreed date**" and we have to receive and process the guarantor documents prior to that date.

Yours sincerely,

Miss Hannah Garrood
Property Manager