

## Professional Application Form

By filling out the below application I understand and give my consent for data to be shared for lawful processing with various bodies such as (but not limited to) credit rating agencies, tenant monitoring agencies, previous landlords, employees, contractors (for the purpose of arranging appointments and disclosing maintenance or relevant information), inventory clerks, our own staff and ultimately to landlord/ persons related to the property e.g. other property managers or surveyors. Each item of data needs your express consent for processing/ sharing. Data will be held for 7 years then destroyed.

By ticking the boxes on the right hand side, you are showing that you understand this is required for lawful processing to create a valid tenancy agreement. You consent to data usage in line with GDPR and Right to Rent Regulations.

<b>Address of Property</b>		
<b>Tenant Details</b>		<b>YES or NO</b>
<i>Please complete the below in block capitals</i>		
<b>Title:</b>		
<b>Full Name:</b>		
<b>Sex:</b>		
<b>Date of Birth:</b>		
<b>Nationality:</b>		
<b>Current Address:</b>		
<b>I agree to notices be served by:</b>	Email <input type="checkbox"/> Post <input type="checkbox"/>	
<b>Email Address:</b>		
<b>Mobile Number:</b>		
<b>Occupation:</b>		
<b>NI Number:</b>		
<b>Do you need a Visa to live or work in the UK?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>	
<b>If yes, when does the Visa expire?</b>		
<b>Employment Details</b>		
<i>Your current or most up to date employer</i>		
<b>Employment Status:</b>		
<b>Employer's Name and Address:</b>		
<b>Contact Number:</b>		
<b>Contact Email Address:</b>		
<b>Tenant's Household Income Per Annum:</b>		
<b>Previous Landlord Details</b>		
<i>Your current or most up to date landlord or lettings agent</i>		
<b>Landlord's Name:</b>		
<b>Contact Number:</b>		
<b>Contact Email Address:</b>		
<b>Next of Kin Details</b>		
<i>We may need to contact them in case of an emergency</i>		
<b>Name:</b>		
<b>Contact Number:</b>		
<b>Contact Email Address:</b>		
<b>Guarantor Details (if applicable)</b>		
<i>Must be over 18, UK based and able to afford the rent</i>		
<b>Guarantor's Name:</b>		
<b>Date of Birth:</b>		
<b>Contact Number:</b>		
<b>Contact Email Address:</b>		
<b>Contact Home Address:</b>		
<b>Relationship to You:</b>		
<b>Declarations</b>		
<i>Any undeclared adverse credit may result in loss of holding fee</i>		
<b>Do you have any adverse credit history?</b>		
<b>I allow SPACE to share my details in line with GDPR with Virgin Media to offer their products and services</b>		
We will be undertaking a credit search, if this shows you to have adverse credit your application will automatically be rejected and you may forfeit your deposit. It is important therefore if you have any adverse credit please declare here:		
<i>I hereby declare that all questions in this application have been answered truthfully. I give my consent to SPACE to make any enquiries they consider necessary to verify the information that I have given and to assess my suitability as a Tenant. Consent is granted as above for carrying out checks in relation to granting a tenancy requested by SPACE or by the landlord. Any administration charges levied are strictly non-refundable in any event. Strict confidentiality will be observed in the processing of this application. The applicant has read and understood SPACE Terms and Conditions.</i>		
<b>Signature:</b>		<b>Date:</b>
		<b>Time:</b>